

MINUTE RECORD OF: Madera Unified School District Board of Education

REGULAR BOARD MEETING HELD ON THE 13th DAY OF August, 2008

The Board of Education of the Madera Unified School District convened in a **Regular Board Meeting** in the Madera Unified School District Boardroom, 1902 Howard Road, Madera, California on **Wednesday, August 13, 2008**, at 5:30 p.m.

ROLL CALL

Ray G. Seibert, President
Michael H. Westley, Clerk

J. Gary Adams, Trustee
Robert E. Garibay, Trustee
Loraine Goodwin, Trustee
Philip D. Janzen, Trustee

John R. Stafford, Superintendent
Teri Bradshaw, Director, Fiscal Services
Jake Bragonier, Public Information Officer
Robert Chavez, Chief Academic Officer, K-12, Educational Services
Kathleen Lopes, Associate Superintendent, Educational Services
Kelly Porterfield, Associate Superintendent, Business and Operations
Jerry Stehman, Director, Human Resources/Certificated
Darren Sylvia, Chief Academic Officer K-12, Educational Services
Fritz Ediger, Senior Administrative Assistant to the Superintendent
and the Board of Trustees

Kent Albertson, Principal, Madera High School
Arora Chavez, Vice-Principal, Madera High School
Carsten Christiansen, Principal, Alpha School
Rosalind Cox, Director, Facilities Planning & New Construction
Marisa Di Mauro, Director, Categorical Programs
Jennifer Gaviola, Director, Special Services
Barbara Gonzalez, Director, Purchasing
Janet Grossnicklaus, Director, Curriculum, Assessment and Instruction
Allan Kristensen, District Music Coordinator
Lucy Mendez-Osuna, Administrative Assistant, Educational Services

Sue Thornton, MUTA President
Josie Zaragosa, CSEA Chief Job Steward

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Bill Coate, Madera Tribune
Janelle Seibert, Citizen

There were approximately 30 visitors/District employees in attendance.

**1. CALL TO ORDER OF PUBLIC MEETING –
CLOSED SESSION IMMEDIATELY CONVENED**

President Seibert called the Public Session of the Board of Education to order at 5:35 p.m. and immediately adjourned to Closed Session pursuant to Government Code Sections 54957, 54957.1 and 54957.6 and Education Code Sections 35146, 44951, 48900, and 48918.

2. RECONVENE PUBLIC SESSION/CALL TO ORDER REGULAR MEETING –
**3. PLEDGE OF ALLEGIANCE, OPENING, AND ACKNOWLEDGEMENT OF
VISITORS AND MEDIA**

President Seibert adjourned the Closed Session at 6:40 p.m., and he reconvened the Regular Meeting by calling the Public Session to order at 7:02 p.m. President Seibert welcomed the visitors and he asked Trustee Adams to lead the flag salute. President Seibert asked Pastor Roger Leach of Valley West Christian Center to lead the invocation. President Seibert explained the rules governing the Board meeting. The meeting was recorded on Tape No. 2–2008/09.

**4. CLOSED SESSION REPORTABLE ACTIONS
(GOVERNMENT CODE SECTION 54957.1)**

Superintendent Stafford announced there were not any reportable Closed Session actions.

5. ADOPTION OF AGENDA – MOTION NO. 6–2008/09

President Seibert stated that if the Board and/or Administration determined they wished to add to the Agenda under Miscellaneous Items, this would be the appropriate time.

It was moved by Trustee Janzen, seconded by Trustee Adams, and unanimously carried to adopt the Agenda.

Ayes:	Trustees Adams, Garibay, Goodwin, Janzen, Clerk Westley, and President Seibert
Noes:	None
Absent:	None

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Abstained: None

6. COMMUNICATIONS

6A. PUBLIC HEARING

President Seibert opened the meeting for visitors to speak on a subject not on the Board Agenda.

Luis Ceja, 956 Drysdale Way, Madera, California came to the podium to address the Board. He told them that he is a father of 6 children, resides in the Cesar Chavez, Martin Luther King, Jr. attendance area. He said that he has come before the Board tonight to present his concerns and to reach resolution that is equitable for his sons' education. He also said that his oldest son of his 6 children who is 12 years old will be attending a failing school, MLK, not by choice, but by force. As a parent, to avoid this from happening, we had to know two things: 1) what did we have to do, and 2) what had to happen. What we had to do was request an Academic Transfer, not an inter-district transfer, and what had to happen was for the District to receive the Academic Index Report about a week before school started so that transfer could be made. In turn, he said that the District would compose a list of schools based on those scores with schools that his son could transfer to. School has started, and he said that his son now has to start at MLK, and possibly transfer to a better performing school at some indefinite period of time. To conclude, he said that this seems to him to be a bit impractical for families who are seeking an Academic Transfer. Why the delay? Is there now something in place that will allow his sons Academic Transfer? Or, future children be expedited within the next week, rather than waiting indefinitely? He said that if his request is unreasonable, then please let me know sometime in the future so my family and I can move forward with this school year.

President Seibert asked Mr. Chavez, CAO to contact Mr. Ceja.

Eva Ceja, 956 Drysdale Way, Madera, California came to the podium after her husband had addressed the Board and stated that she was going to spin-off of her husband's issue. She said that as a parent her goal is to work together with the Board for better communication throughout the District with parents. She said that we all know that well informed and active parents will lead to more successful schools. She asked the Board to help administrators inform parents in a more timely manner of failing schools before the school year starts. What sense does it make to start at one school site only to be interrupted to make a transfer? And, how is it in the best interest of the child to have to start over and re-establish themselves in the new school, especially in the crucial years of middle school. And if the AYP scores are what's hindering the transfer, then maybe we need to address the school calendar and the first day of school. She said that she would also like to provide parents with a MUSD parent and students rights and responsibilities handbook at registration. She said that her registration packet did not include a handbook, and asked how was she

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to know about open enrollment. She said that she was told she would be given a handbook later in the year by the school. She said that she had to initial and sign that she had received it, but there was not a handbook given to her that day, the first day of school. She also asked for a list of organizations and boards that parents can be involved in is made available for parents. She said that she called to see what parents can be involved in such as SARB Boards, and she said whomever she spoke with could not give her a direct answer and directed her back to her school site, who of course offered her PTA, Parent Club, and School Site Council. She would like to be involved at a higher level where parents can make a difference. She said that she would also leave her information so that she could be contacted. She said she would like to help reach out to parents, and she would like to make a difference at schools.

6B. STUDENT AND STAFF RECOGNITION

There were none.

7. APPROVAL OF CONSENT AGENDA – MOTION NO. 7-2008/09, DOCUMENT NUMBERS 41-2008/09 THROUGH 61-2008/09, AND RESOLUTION NUMBER 3-2008/09 INCLUDING COMMERCIAL WARRANTS – EXHIBIT “A”; STAFFING CHANGES – EXHIBIT “B”;

It was moved by Trustee Janzen, seconded by Clerk/Trustee Westley, and unanimously carried to approve the consent agenda.

Ayes:	Trustees Adams, Garibay, Goodwin, Janzen, Clerk Westley, and President Seibert
Noes:	None
Absent:	None
Abstained:	None

7A. ROUTINE BUSINESS TRANSACTIONS, ANNUAL RENEWAL OF PROGRAMS, BIDS, AGREEMENTS, NOTICES OF PUBLIC HEARINGS, AND PROCLAMATIONS:

7A1. APPROVAL OF REGULAR BOARD MEETING MINUTES OF JULY 15, 2008

7A2. ADOPTION OF RESOLUTION NO. 3-2008/09 - NOTICE OF ACTION ON CLAIM OF BALJIT KAUR, SARBJOT MEHROK (A MINOR), AND KARENJET MEHROK (A MINOR) RESOLUTION NO. 3-2008/09

7A3. APPROVAL OF CHANGE ORDER #1 FOR MOUNTAIN VISTA CONTINUATION HIGH SCHOOL 6 RELOCATABLES PROJECT DOCUMENT NO. 41-2008/09

7A4. APPROVAL OF CHANGE ORDER #2 FOR MOUNTAIN VISTA CONTINUATION HIGH SCHOOL 6 RELOCATABLES PROJECT DOCUMENT NO 42-2008/09

7A5. APPROVAL OF CHANGE ORDER #2 FOR PARKWOOD ELEMENTARY SCHOOL

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CONSTRUCTION PROJECT DOCUMENT NO 43-2008/09

- 7A6. APPROVAL TO PURCHASE ONE PRE-SCHOOL RELOCATABLE CLASSROOM AT MONROE ELEMENTARY SCHOOL, ONE AT MILLVIEW ELEMENTARY SCHOOL, AND TWO AT ALPHA ELEMENTARY SCHOOL AS PART OF THE STATE ALLOCATION BOARD'S PHAST-OUT PLAN FOR THE STATE RELOCATABLE CLASSROOM PROGRAM DOCUMENT NO. 44-2008/09
- 7A7. APPROVAL TO SUBMIT SAB 50-03 APPLICATION TO UPDATE SUPERINTENDENT CONTACT INFORMATION FOR THE OFFICE OF PUBLIC SCHOOL CONSTRUCTION DOCUMENT NO. 45-2008/09
- 7A8. APPROVAL OF CONTRACT WITH COCA COLA FOR MADERA HIGH SCHOOL AND MADERA SOUTH HIGH SCHOOL VENDING AND CONCESSION PRODUCTS FOR A FIVE YEAR PERIOD DOCUMENT NO. 46-2008/09
- 7A9. APPROVAL OF AGREEMENT FOR USE OF THE ONLINE MANAGEMENT SYSTEM FOR SCHOOL YEAR 2008-2009 DOCUMENT NO. 47-2008/09
- 7A10. APPROVAL OF CONSULTANT SERVICES AGREEMENT WITH GREAT SOURCE GROUP TO PROVIDE MADERA UNIFIED SCHOOL DISTRICT TEACHERS IN GRADES 7-12 A TWO DAY WORKSHOP ON "WRITE THIS" USING INSIDE WRITING WITH CAHSEE FOCUS DOCUMENT NO. 48-2008/09
- 7A11. APPROVAL FOR CONSULTANT SERVICES AGREEMENTS BETWEEN MADERA UNIFIED SCHOOL DISTRICT AND ALICIA JACKSON, JANE WIEBE, AND TAMMY CAMACHO TO WORK WITH NEW TEACHERS EMPLOYED BY THE DISTRICT DOCUMENT NO. 49-2008/09
- 7A12. APPROVAL OF CONSULTANT SERVICES AGREEMENT WITH LESLIE PADILLA-WILLIAMS AND ALEXANDER FONSECA FROM HOLA LANGUAGE SERVICES FOR TWO DAY WORKSHOP -- "INTERPRETING IN SPECIAL EDUCATION" DOCUMENT NO. 50-2008/09
- 7A13. APPROVAL OF CONTRACT RENEWAL WITH BLACKBOARD CONNECT FOR THE ANNUAL CONNECT-ED SERVICES FOR MADERA UNIFIED SCHOOL DISTRICT DOCUMENT NO. 51-2008/09
- 7A14. APPROVAL OF CONTRACT WITH PLATO LEARNING FOR 2 YEARS TO PROVIDE INTERVENTION SOFTWARE PROGRAMS AT OUR MIDDLE SCHOOLS AND HIGH SCHOOLS DOCUMENT 52-2008/09
- 7A15. APPROVAL OF CONTRACT WITH HOUGHTON MIFFLIN FOR THE ANNUAL EDUSOFT MODULE PROGRAM FOR USE BY EMPLOYEES OF MADERA UNIFIED SCHOOL DISTRICT FOR DATA RETRIEVAL OF CSTS, CELDT, CAHSEE, BENCHMARK TESTING AND CORRECTING DOCUMENT NO. 53-2008/09
- 7A16. APPROVAL OF AGREEMENT BETWEEN MADERA UNIFIED SCHOOL DISTRICT -- STATE PRESCHOOL PROGRAM AND MADERA COUNTY CHILDREN AND FAMILIES COMMISSION -- FIRST 5 MADERA COUNTY DOCUMENT NO. 54-2008/09
- 7A17. APPROVAL OF SCHOOL SITE PLANS FOR JAMES MONROE SCHOOL, LA VINA ELEMENTARY SCHOOL, AND MARTIN LUTHER KING, JR. MIDDLE SCHOOL DOCUMENT NOS. 55 THROUGH 57-2008/09

- 7A18. APPROVAL TO ADOPT THE FINDINGS, CONCLUSIONS AND RECOMMENDATIONS RELATED TO THE POSSIBLE EXPULSION OR READMISSION OF PUPILS AS THESE ARE PRESENTED TO THE BOARD IN ONE OR MORE OF THE FOLLOWING FORMS OF DOCUMENTATION:**

- **REPORT(S) OF ADMINISTRATIVE HEARING PANEL(S)**
- **EXPULSION STATUS REVIEW REPORT(S) BY THE SUPERINTENDENT'S DESIGNEE**
- **STIPULATED EXPULSION AGREEMENT(S)**

THE GOVERNING BOARD IS ALSO REQUESTED TO ISSUE ORDERS CONSISTENT WITH THE ABOVE REFERENCED FINDINGS, CONCLUSIONS AND RECOMMENDATIONS RELATED TO THE POSSIBLE EXPULSION OR READMISSION OF PUPILS IN THE CASES OF THE FOLLOWING STUDENTS, HEREIN IDENTIFIED BY THEIR DISTRICT-ASSIGNED IDENTIFICATION NUMBERS: 985063, 967570, 997414, 995078, 965093, 967480, 965402, 977727, 202429, 965809, 2986, 985748, 2732, 967687, 977643, 402132, 995153, 302344, 996232, 995799, 985089, 602005, 976388, 966261, 7127, 957720, 6356, 975473, 968176, 976877, 987413, AND 6987 CONFIDENTIAL DOCUMENT NO. 58-2008/09

- 7A19. APPROVAL OF COMMERCIAL WARRANT LISTING DOCUMENT NO. 59-2008/09 EXHIBIT "A"**

- 7B1. HUMAN RESOURCES ITEMS – STAFFING – EXHIBIT “B” - MOTION NO. 7-2008/09—DOCUMENT NUMBER 60-2008/09**

- 7B2. APPROVAL OF AGREEMENT FOR EMPLOYMENT OF KATHLEEN M. LOPES, ASSOCIATE SUPERINTENDENT OF EDUCATIONAL SERVICES AND THE GOVERNING BOARD OF THE MADERA UNIFIED SCHOOL DISTRICT OF MADERA COUNTY, CALIFORNIA
DOCUMENT NO. 60-2008/09**

- 7C. FIELD TRIPS - MADERA SOUTH HIGH SCHOOL/SCHOOL OF AGRICULTURE SCIENCES AND ENGINEERING STUDENTS AND INSTRUCTORS FROM JULY 2008 THROUGH AUGUST 2009
DOCUMENT NO. 61-2008/09 EXHIBIT "C"**

Superintendent Stafford announced that in approving the Human Resources Staffing List on the Consent Agenda, we have four new Academic Coaches. They are Nicole Walsh, Katherine Niino, Janie Marcoux and Regina Diaz. Katherine Niino was in the audience and Mr. Stafford introduced her.

8. OLD BUSINESS

8A. NONE

9. NEW BUSINESS

9A. APPROVAL OF PROVISIONAL INTERNSHIP PERMIT FOR THE 2008/09 SCHOOL YEAR FOR PILAR PENA - P.E. SPECIALIST,

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**GRADES 4-6 AT CESAR CHAVEZ ELEMENTARY AND JAMES
MONROE ELEMENTARY SCHOOLS
MOTION NO. 8-2008/09, DOCUMENT NO. 62-2008/09**

It was moved by Trustee Janzen, seconded by Trustee Garibay, and unanimously carried to approve the Provisional Internship Permit for the 2008/09 School Year for Pilar Pena - P.E. Specialist, Grades 4-6 at Cesar Chavez Elementary and James Monroe Elementary Schools.

Ayes: Trustees Adams, Garibay, Goodwin, Janzen, Clerk Westley, and President Seibert
Noes: None
Absent: None
Abstained: None

**9B. APPROVAL OF WAIVER OF BOARD POLICY/BOARD BYLAW 9223
MOTION NO. 9-2008/09, DOCUMENT NO. 63-2008/09**

It was moved by Clerk/Trustee Westley, seconded by Trustee Janzen, and unanimously carried to approve Waiver of Board Policy/Board Bylaw 9223 (60 days instead of 30 days to fill vacancy).

Ayes: Trustees Adams, Garibay, Goodwin, Janzen, Clerk Westley, and President Seibert
Noes: None
Absent: None
Abstained: None

**9C. DISCUSSION AND APPROVAL OF TIME LINE AND APPLICATION
FOR FILLING THE BOARD OF TRUSTEES VACANCY
TIME LINE -- MOTION NO. 10-2008/09, DOCUMENT NO. 64-2008/09
APPLICATION -- MOTION NO. 10-2008/09, DOCUMENT NO. 65-
2008/09**

It was moved by Trustee Janzen, seconded by Trustee Garibay, and unanimously carried to approve the Time Line and Application for filling the Board of Trustees Vacancy with clarification on dates in Application, and included in Application that applicants should be prepared to make a verbal statement regarding their qualifications and answer questions, if the Board chooses to interview them at the September 9, 2008 Board meeting.

Ayes: Trustees Adams, Garibay, Goodwin, Janzen, Clerk Westley, and President Seibert
Noes: None
Absent: None
Abstained: None

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Point of clarification was made by Superintendent Stafford regarding information printed in the Board packet on page 134, Application. The time line for appointment did not correspond with the time line in the application. The Application has been corrected, and the Board approved the corrected application.

10. INFORMATION/REPORTS

10A. QUARTERLY INVESTMENT PORTFOLIO REPORT OF THE MADERA COUNTY TREASURER-TAX COLLECTOR PURSUANT TO GOVERNMENT CODE 53646

10B. 2008-09 ADOPTED BUDGET FOR SHERMAN THOMAS AND EZEQUIEL TAFOYA CHARTER SCHOOLS

10C. STANDARDS REPORT DOCUMENT NO. 66-2008/09

Kathy Lopes, Associate Superintendent of Educational Services gave a brief presentation regarding Preliminary CST Results.

10D. BUSINESS AND OPERATIONS UPDATE

Kelly Porterfield, Associate Superintendent of Maintenance and Operations gave a brief update on the progress on the swimming pool renovation at Madera High School. He said that plans are at Department of State Architect, and the project will go out to bid in September, and construction should begin in October. Our enrollment as of this date is 18,530 students, which is 239 below projected enrollment.

11. ANNOUNCEMENTS

Superintendent Stafford reminded the Board that the CSBA Annual Education Conference and Trade Show 2008 will be held on December 4-6, 2008 at the San Diego Convention Center, and asked if any of the Board members would like to attend. President Seibert stated that considering the cuts that we are making with our current Budget situation, unless there is something that we can bring back from this Conference that would help the Board in doing their job as a Board member, he does not feel it would be advantageous to attend. Trustee Goodwin stated that she is still considering going, since there are things that occur that help new Board members in their duties. Trustees Adams, Janzen, and Clerk/Trustee Westley concurred that due to the Budget situation, they would not attend.

12. MISCELLANEOUS

Trustee Adams asked about the K-9 Program and what progress had been made. Mr. Porterfield, Associate Superintendent of Maintenance and Operations, told the Board and Trustee Adams that he had been in contact with Joe Zamilpa, School Safety

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Officer Supervisor, and Mr. Zamilpa informed Mr. Porterfield that he has contacted the Sheriff's Department and the outcome is that we are waiting for school to be open for two weeks and then a pilot program will take place at the end of August, or beginning of September. Mr. Porterfield said that he will let the Board know which day the pilot program trial run/inspection will take place. Of course, no one else will know. Once we pilot it, Mr. Porterfield will be coming back to let the Board know the amount of time it took the Sheriff's Department K-9 Unit to perform the task, and the estimated cost, if we choose to use the program.

13. ADVANCED PLANNING

President Seibert made the following announcement:

Next Regular Board Meeting

Tuesday, August 26, 2008 - 7:00 p.m.

Madera Unified School District Boardroom – 1902 Howard Road, Madera, CA. 93637

14. SUGGESTED FUTURE AGENDA ITEMS

There were none.

15. ADJOURNMENT MOTION NO. 11-2008/09

President Seibert adjourned the Public Session at 7:44 p.m.

Fritz Ediger

Fritz Ediger, Senior Administrative Assistant
to the Superintendent and Board of Trustees

Dated: August 13, 2008